Coventry School Foundation
Financial Statements
for the Year Ended
31 August 2016

## **Financial Statements**

# Year Ended 31 August 2016

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# Report of the Charity Trustees (Governors' Report)

Year Ended 31 August 2015

#### **REFERENCE & ADMINISTRATION**

The Charity (Registration Number 528961) is known as Coventry School Foundation. The address of the charity is:

Coventry School Foundation Foundation Office Queens House Queens Road Coventry, CV1 3EG

A list of Trustees (Governors) in post at the date the report was approved and others who served during the financial year is at Annex A. A list of senior staff members to whom day to day management has been delegated is at Annex B. A list of the Foundation's advisers is at Annex C.

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

#### STRUCTURE, GOVERNANCE & MANAGEMENT

#### **Governing Document**

The charity is constituted under the terms of a Charity Commission Scheme dated 27 June 2000 (Commissioners Reference N108 (S)/00, Case Number 125447).

#### **Recruitment & Training of Governors**

The Scheme allows for 22 Governors who are also Trustees within the meaning of the Charities Act 2011; 10 of whom are nominated by the external bodies listed below and 12 who are co-opted by invitation. The nominating bodies are as follows:

The Trustees of the General Charity in the City of Coventry (3 governors); The Trustees of the Coventry (Church) Municipal Charities (2 governors); The Committee of the Bablake Parents' Association (1 governor); The Committee of the King Henry VIII Parents' Association (1 governor); The Council of the University of Warwick (1 governor); The Vice-Chancellor of the Coventry University (1 governor); The Trustees of the Sir Thomas White's Charity (1 governor).

Co-opted Governors are selected by the Scrutiny Committee based on the governing body's requirements, skills, competence, interest in education and availability. New Governors receive a comprehensive information pack explaining in detail about the role of Governors, the organisation and its structure, the financial position and the strategy for the future as well as general information relating to the statutory obligation of charities and their Trustees. Copies of relevant Charity Commission booklets are included in the pack. In addition, each new Governor is briefed by the Bursar and Clerk to the Governors and by the Heads of each school.

#### Structure of the Organisation

The Foundation consists of the following schools; Bablake Senior; Bablake Junior including Bablake Pre Prep; King Henry VIII Senior; King Henry VIII Preparatory School, all of which are located in Coventry.

#### **Organisational Management**

The Governors of Coventry School Foundation are legally responsible for the overall management and control of all of the schools. The Governors meet as a full board 3 times a year and undertake the work of managing the Foundation through a committee structure. A Finance & General Purposes committee meets at least once a term and is responsible for implementation of most of the Foundation's policies, approves budget and oversees all financial activity and building and development. An Academic & Resources Committee is established for Bablake and King Henry VIII Schools and meets up to twice a term. Other committees are: Finance Sub Committee, the Executive Committee, Major Projects and the Health & Safety Committee.

The Foundation Office headed by the Bursar & Clerk to the Governors, acts as the Governors' secretariat and is responsible for managing a centralised finance function, personnel and legal issues.

The day-to-day management of the Foundation is delegated to the Heads and Bursar & Clerk to the Governors (see Annex B) all of whom attend meetings of the various committees as described above.

#### Arrangements for Setting Pay and Remuneration of Key Management Personnel

The annual remuneration for the school Heads and Bursar, awarded by the Executive Committee on behalf of the Board, is based on several elements including benchmarking data received from a variety of sources that specialise in independent school pay and remuneration.

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

#### **Risk Management**

The Governing body is responsible for the 'management of risk' to which the charity is exposed. The major risks to the Foundation as identified by the Trustees have been reviewed and systems or procedures have been established to manage those risks. These risks are reviewed annually in the Foundation Strategy & Business Plan.

#### **OBJECTIVES & ACTIVITIES**

#### **Charitable Objectives**

The Scheme states that the objective of the Charity is to advance the education of boys and girls by the provision of a school or schools in or near the city of Coventry, bursaries to those in need of financial assistance as detailed by clause 22(B) of the Scheme, leaving exhibitions as detailed in clause 23 and religious instruction in accordance with Christian principles.

#### **Aims & Intended Impact**

To achieve the above the Foundation aims to deliver educational excellence and be recognised throughout the West Midlands & England as an outstanding provider for pupils from 3 to 18 years old. In so doing the Foundation provides first class teaching supported by excellent facilities in a safe and stimulating environment complemented by the best possible pastoral care and accessible to a wide social mix of pupils. The intention of the above is to provide the framework for the development of the individual pupil so that all are able to reach their full potential and in so doing inculcate in each pupil a desire to play a full part in society beneficial to the economic and social life of the local area and to the country as a whole.

#### **Public Benefit**

In the furtherance of these aims the Governors, as the charity trustees, have complied with the duty in s.17 of the Charities Act 2011 to have due regard to the Charity Commission's published general and relevant sub-sector guidance concerning the operation of the Public Benefit requirement under that Act.

#### Scholarship & Bursary Policy

The Governors are clear that the provision of bursaries demonstrates public benefit providing a method of distributing available resources to children who but for financial assistance from the Foundation would be unable to attend the schools. The Prizes and Bursaries Committee oversees the allocation of scholarships and bursaries. Within the year 542 (23.4% of total roll) pupils received 661 means tested bursary awards and scholarships to the value of £1.916M of which 85.8% was allocated to bursaries.

#### Other Measures of Public Benefit

Across the Foundation, schools, staff and pupils are involved in a variety of activities providing wider public benefit which are referred to in the individual school reports at Annex D.

#### **Objectives**

The main objectives for the year are shown below under 'Review of Achievements and Performance for the Year'.

#### Strategies to Achieve the Objectives

The strategies employed to achieve the objectives included: attracting and recruiting high achieving teaching and support staff; optimising staff pupil ratios; maintaining the academic integrity of the schools; building up the bursary fund; continued investment in infrastructure; and managing the finances such that fees are kept at reasonable levels commensurate with attracting the best staff and providing first class facilities for pupils and staff.

Report of the Charity Trustees (Governors' Report) (continued)

#### Year Ended 31 August 2016

#### **Principal Activity**

The Foundation has successfully provided education to 2,342 pupils aged 3 to 18 through its 4 schools (Capacity approximately 2,545). Numbers at each school were: Bablake Senior 769, Bablake Junior and Bablake Pre Prep 351\*, King Henry VIII Senior 724 and King Henry VIII Preparatory School 497\* (\*nursery counted as full time equivalent).

In order to increase the funding available for bursaries the Trustees have decided not to transfer the income from the PE investments annually, but direct these directly from fee income for the next two academic years.

#### REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

All schools are community orientated and strive to make pupils aware of their wider social responsibilities. All schools continued to play an important part in supporting the local community by allowing use of facilities, offering various services and in a variety of ways connect with local schools through academic and sporting events and initiatives.

The Foundation's all weather hockey pitches are used by many local organisations providing services to children and young adults.

#### Achievements and Performance for the Year by School

Academic performance in all schools was again excellent. Each school believes that the provision of sporting and other extra-curricular activities are essential if pupils are to achieve their full potential. In pursuing the provision of such activities the schools were very successful in providing a wide range from which large numbers of pupils benefited. The detail for each school is at Annex D.

#### **Against the Objectives**

- a. Maintain or improve the level of academic attainment. The performance of each school is given at Annex D and shows that academic standards are maintained or improved
- b. Maintain or improve the level of extra curricula provision and successes. An overview of the provision at each school is at Annex D and shows a wide range of opportunities for pupils.
- c. Continue improvements to infrastructure. Annex D gives information for each school.
- d. Maintain a competitive fee structure. The Foundation school fees remain very competitive. Senior Schools £10,980 Junior School and Preparatory School Years 4 to 6, £8,334.
- e. Increase the Bursary Fund by a target amount of £80K. This continues to be reduced to direct funds from Fee Income to increase in-year bursary provision.
- f. The plans to build a new Bablake Junior school are in abeyance and dependent upon Foundation Trustee direction and guidance following further research. However, the Foundation has the benefit of planning permission, in perpetuity, to build a school at Holyfast road under Coventry County Council Application Number DC/2015/3812 Dated 10 Nov 15.

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

#### **Investment Performance**

Global markets quickly stabilised following the turmoil surrounding the 'Brexit' vote in June with the FTSE 100 recovering initial losses. From an investment perspective, the weakening of Sterling has been the biggest immediate change helping global earners benefit from the translation of profits back into sterling. The Charity's investments have, therefore, shown a solid return (+13%) during the year ending 31 August 2016.

The Bank of England announced measures to minimise any immediate negative effects, following the EU referendum, through a further programme of Quantitative Easing together with a reduction in the Base Rate to 0.25%. The level of economic stimulus provided by central banks around the world has also helped push markets ahead. While the immediate economic impact of the referendum has been minimal, the real impact will not be seen for some years, as businesses adjust to the inevitable changes. Much will depend on the skill of the politicians on both sides to manage the negotiations.

#### **FINANCIAL REVIEW**

#### Overview

Each school within the Foundation operates as a cost centre within the overall financial structure and is expected to make an operating surplus set within the context of the strategy and business plan covering a 5-year period. Taking into account realised and unrealised gains on investments during the year of £446,173 (2015: £46,512) the net income and net movement in funds for the year was an increase of £1,453,356 (2015: £950,947).

This is considered to be satisfactory and within the bounds of the business plan.

#### **Reserves Policy**

The majority of the assets of the Foundation are invested in fixed assets that total £17,194,473 (2015: £16,605,198). As a result the Foundation has negative free reserves at the year-end date of £2,214,018 (2015: £2,588,791).

The Governors consider that the deficit on free reserves should be reduced in order to improve the foundation's ability to continue to deliver its charitable objects if a short fall in income or an unforeseen increase in expenditure should occur and that in the longer term positive free reserves should be achieved from the surpluses. Over the term of the plan, it is anticipated that free reserves so generated will initially be used to invest in fixed assets to improve the schools' facilities and to increase the bursary fund. After meeting these requirements, the Governors have identified a need to build up sufficient free reserves to cover working capital requirements in the event of unforeseen or unavoidable circumstances of an amount equivalent to a month's operating costs, approximately £1.6M.

#### **Investment Policy & Objectives**

The Governors consider that the funds should be invested with the aim of generating long term growth of both capital and income to give a balanced exposure through a medium risk portfolio. The primary objective is to be able to expand bursary provision in order to widen access to the Foundation's schools.

#### Total Return Policy

On 12 September 2016, the Foundation adopted a total return approach to permanent endowment funds. This change allows Charities greater flexibility in achieving a balance between their current and future needs.

Under the Total Return approach investments can be managed to make the most of the total investment return that they generate. This will enable the Foundation to focus on investments that are expected to give the best performance in terms of their overall return, rather than on investments with a bias towards a higher dividend yield. The importance of maintaining the original core value of the endowment is still paramount.

Report of the Charity Trustees (Governors' Report) (continued)

#### Year Ended 31 August 2016

During the year, the Foundation considered this approach in detail and how it would work for the Foundation and it was recommended that it adopts this total return approach to its investments. The trustees accepted this recommendation and intend to adopt this concept from 1 September 2016. The following principles were agreed:-

- a. To base the core endowment on the value of investments only, excluding non-investment properties.
- b. The core endowment would be based on the market value of the endowment at 31 August 2006.
- c. In order to be prudent, the Trustees agreed to draw down only 5% of the total value of the endowment during 2016/17.

#### **FUTURE PLANS**

The legal process to clarify the Foundation regarding the restrictive covenant curtailed the progression of the New Bablake Junior project over the past 6 years. However, concurrent activity has scoped alternate projects, options, new builds and refurbishments to existing buildings. The financial health of the Foundation is to be sustained and therefore robust Investment Appraisals and Business Cases will have to be put forward to justify any capital spends in the medium to long term.

#### Strategy and Business Plan

The Foundation Strategy and Business Plan looks forward five years and is reviewed and updated annually. The new CSF Strategic Objectives for the period are:

#### **Delivery**

**S.O.1.** Deliver holistic educational excellence.

#### **Resources & Enablers**

- S.O.2. Maximise and exploit Income Generation.
- **S.O.3.** Maximise and exploit opportunities to enhance the Foundation reputation.
- **S.O.4.** Financial Accounting, Auditing and Control
- **S.O.5.** Maintain and improve Foundation Equipment and Infrastructure to meet the academic requirement.
- **S.O.6** Ensure services to the Foundation are provided through High Level Agreements and Supply Contracts.

#### People

- **S.O.7.** Ensure that we have the personnel to meet the Foundation task and objectives.
- **S.O. 8.** Provide effective Welfare & Duty of Care, site services and facilities.
- **S.O. 9.** Establish and deliver a staff development programme that best supports the future structure and skill's requirements of the Foundation.

#### **Governance and Continuous Improvement**

- **S.O.10.** Provide effective strategic planning and governance to meet the Foundation output requirements.
- **S.O.11.** Embed a Continuous Improvement (CI) within the Foundation culture in order to reduce waste and provide a more focussed academic delivery and support.

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

Annex A

# TRUSTEES IN POST AS AT SIGNING OF REPORT AND THOSE SERVING DURING THE FINANCIAL YEAR

Governor	Serving on	Chairman of	Nominated	
	Committees:	Committee:	By:	
Dr R Auluck	(b)		1	
Rev M Bratton	(b) (g)	(g)	7	
Mr J Bull	(a) (f)	(f)	8	Appointed July 2016
Mr M Butler	(c)(d)	(d)	8	Resigned December 2015
Mrs A Goodwin	(c) (d) (h)		8	Resigned September 2016
Mrs G Griffin	(a) (b)		8	
Mr R Hall	(a) (c) (e)		2	
Mr T Horton	(b) (e)		1	
Mr T Hunter	(a) (c)		5	
Mr S Ismail	(a) (b)		8	Resigned June 2016
Mr I Johnson	(b) (d) (g) (h)	(b)	6	
Mr C Jones	(a) (b) (c) (g) (h)	(a)	8	
Ms D Kendall	(c)	(c)	3	
Mr N Lee <sup>(2)</sup>	*		4	
Mrs J McNaney <sup>(1)</sup>	*		4	
Mr J Miller	(a) (e)		8	Appointed January 2016
Mr P Morris	(a) (b)		8	
Mr S Parker	(c) (b)(a)(e)(h)		8	
Mr C Paterson	(b)		8	Resigned October 2016
Mr T Proctor	(b) (c)		4	
Mr J Robinson <sup>(2)</sup>	(d) (h)		8	Resigned December 2015
Mr R Stuart	(a) (c) (e)		8	
Mr H L Williams	(a) (e)		8	
Mrs D Wong	(b)		8	Appointed July 2016
Mr P Wright	(a) (b) (c) (e) (h)	(e)	2	

Committees & Sub Committees	Nominating Bodies
<ul> <li>(a) Finance &amp; General Purposes Committee</li> <li>(b) Bablake Academic &amp; Resources Committee</li> <li>(c) King Henry VIII Academic &amp; Resources Committee</li> <li>(d) Bursaries Committee</li> <li>(e) Major Projects Committee</li> <li>(f) Health &amp; Safety at Work Sub-committee</li> <li>(g) Child Protection</li> <li>(h) Executive</li> </ul>	1 Bablake Parents' Association 2 Church Charities 3 Coventry University 4 General Charities 5 King Henry VIII Parents' Association 6 Sir Thomas White's Charity 7 University of Warwick 8 Co-opted

<sup>(1)</sup> Chairman of the Governors (2) Vice-chairman

<sup>\*</sup>the Chairman and Vice-Chairmen are ex-officio members of all committees

Report of the Charity Trustees (Governors' Report) (continued)

## Year Ended 31 August 2016

Annex B

Since June 2012

## SENIOR STAFF MEMBERS TO WHOM DAY-TO-DAY MANAGEMENT HAS BEEN DELEGATED

Mr J Watson Head Bablake Senior School Since 2006

Mr N Price Head Bablake Junior School Since 2006

Mr J Slack Head King Henry VIII Senior School Since April 2010

Mrs G Bowser Head King Henry VIII Preparatory School Since September 2015

Bursar & Clerk to the Governors

Mr M Shaw

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

Annex C

#### **FOUNDATION'S ADVISERS**

Auditors: Haines Watts Birmingham LLP

Sterling House 71 Francis Road Edgbaston Birmingham B16 8SP

Bankers: Lloyds TSB Corporate

125 Colmore Row

Birmingham B3 3SF

Solicitors: Band Hatton

25 Warwick Road

Coventry CV1 2EZ

Investments: Quilter

Provincial House 37 New Walk Leicester LE1 6TU

Insurance: Hettle Andrews & Associates Limited

Eleven Brindley Place 2 Brunswick square Brindley place Birmingham B1 2LP

Support Staff Pensions: JFE Financial Planning

St. James's Place House Central Boulevard Blythe Valley Park

Solihull

West Midlands B90 0AR

Health & Safety: Owen David Risk Management Ltd

Wollerton Old Hall

Wollerton Market Drayton Shropshire TF9 3NA

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

Annex D

#### SCHOOL PERFORMANCE ACADEMIC YEAR 2015 - 2016

#### **BABLAKE SENIOR SCHOOL**

Pupils continued to make very good progress in all areas of school life as the school formulated its next phase of ambitious improvement and development (2016-19).

#### **Academic performance**

Achievement in public examinations enabled pupils to embark confidently on the next stage of their education. 44% (cf. 26% nationally) of grades at A level were graded A\*/A, and 70% of pupils secured places at their first choice of university, with Bristol and Leeds this year's top destinations. Eight pupils achieved 3 or more A\* grades, and 21 pupils gained at least 10 A\*/A grades at GCSE. Relative to fees which are amongst the very lowest in the sector (£10,680), and given Sixth Form entry criteria which are more generous than in the majority of similar schools, this continues to represent very good value for money.

A level – 125 pupils achieved a 100% pass rate. 73% of all grades were at A\*, A or B, with 44% at A\* or A.

GCSE – All 102 pupils achieved at least 5 A\* - C grades, including English and Mathematics. 64% of all grades were at A\* or A.

Our teaching departments continue to do some excellent work, not only in the classroom, but through workshops, individual tuition and extension opportunities. The Learning Support department supports over 120 pupils; our Gifted and Talented programme (Symposium), extension lessons, university partnerships and academic societies provide opportunities to challenge and broaden young minds; and the Enrichment Studies programme for the Upper Sixth Form has included a range of external speakers, as well as pursuits as diverse as woodland conservation and jewellery-making. A good number of pupils presented either an Extended Project (14) or a British Science Association Gold Crest scientific research project (24) alongside their A levels, often working in university libraries or departments at Warwick, Birmingham, Leicester and Coventry. Seven from 16 of Bronze and Silver Crest projects were upgraded by the assessor to the next level, with a Year 9 project on Pigeon Behaviour deemed as advanced as the best Sixth Form projects! Our musicians achieved strong outcomes in ABRSM examinations, with several also gaining Bronze, Silver and Gold Arts Awards, whilst our mathematicians and chemists won numerous certificates in competitive 'challenge' tests; two students achieved Gold in the Chemistry Olympiad - a 'first' for Bablake pupils. The Library is extensively used as a resource centre, and the very successful Power Readers scheme, authors' visits and a Reading Week have all enhanced pupils' literary experience. Staff have continued to develop and share imaginative approaches to their teaching through mutual lesson observations and discussion of growth mind-set, and a new programme of study and revision skills was launched. The ICT Steering Group continues to encourage and plan the best use of technology to support teaching and learning. Staff have benefited from a range of training opportunities, including differentiation/ stretching the most able, child protection and Prevent, bereavement counselling, mindfulness and sessions for middle leaders on coaching and difficult conversations. Many have spent considerable time developing new resources for courses at a time of unprecedented curricular change at both A level and GCSE, and all enjoyed a day of expeditions/ special events to enhance their love of their subjects at the end of the Spring Term.

Academic success was complemented by some very pleasing performances in competitions. The Intermediate Maths Challenge team won their regional final, with the Junior team placed runners-up. A team of Lower Sixth Formers won an award for best display with their design for the HS2 Curzon Street Station in Birmingham at the Engineering Education Scheme regional finals, and all were granted the accolade of Gold Standard Industrial Cadet. Numerous pupils benefited from Smallpeice

Report of the Charity Trustees (Governors' Report) (continued)

#### Year Ended 31 August 2016

Trust (STEM) residential courses and awards, and one of our two F1 in Schools teams was placed third in its regional final. These initiatives form part of our focus on Engineering and Technology.

#### Sporting and co-curricular activities

Our girls' netball teams won five out of eight Coventry Schools trophies (U12-U15), coming runners-up in the other three, and the U14A netball team was victorious in 15 of their 17 matches. In girls' hockey the U13s were Warwickshire 7-a-side winners and runners-up in the 11-a-side. They finished 6th in the regional finals.

In a mixed season for our rugby players, the U12s, U14s and U16s won their respective rugby Coventry Cups. In the Warwick rugby sevens tournament, the U14s were finalists in their plate competition, whilst the U16s were cup finalists.

The U18 boys' hockey team reached the quarter finals of the national plate competition.

In chess, the A team came second in Division One, the B team won Division Two, and the As won both the Coventry Schools Cup and the Lightning Cup.

The U13A and U12A cricket teams each won 8 out of their 10 and 11 games respectively, whilst the 1st XI won through to the regional quarter finals of the HMC T20 competition. In athletics U12 and U14 boys were crowned Coventry Champions, and the former won their Warwickshire super sixes final. The U13 and U14 girls were not only city champions, but the latter also won their English Schools final.

70% of all rounders games were won. All age-groups won their respective Coventry Schools tournaments, except the U14s who came runners-up.

Many boys and girls have achieved city and county representative honours.

Our Year 10 wheelchair athlete returned from the Paralympic World Championships in Doha with two Bronze medals, and was the youngest member of Team GB at Rio where she won a Silver medal in the T34 100m and Bronze medals in the 400m and 800m! A Lower Sixth Former won a Bronze medal in Dubai, competing for GB U23s in Wheelchair Basketball.

A Year 8 girl swam at an international gala for Trinidad and Tobago, returning with 13 medals! Nick Skelton, a former pupil and Team GB's most senior medallist for 108 years, won Gold in individual show jumping at Rio.

The house system continues to provide ample opportunities for all to compete in a very wide range of activities, and meetings of vertical house groups have enabled pupils of all ages to lend each other mutual support. This was epitomised in a very enjoyable evening of house drama in the Spring Term.

The Duke of Edinburgh Award is thriving, whilst many pupils continue to benefit from the Army section of the Combined Cadet Force (at its biggest since its inception). Both activities build teamwork, resourcefulness and the spirit of service, and involve pupils in numerous expeditions; they are well supported by staff, with some 15 helping this year with Duke of Edinburgh expeditions. The CCF has won several prizes in camp competitions, including first place in the tug of war!

Myriad clubs and societies occur at lunchtimes and after school, and this year have included, inter alia, Spanish Debating and Graphical Calculator societies. The normal timetable gave way for the last two days of the Summer Term to a cross-curricular programme of visits, invited speakers, Life Choices (PSHCE) and enrichment activities. Student journalism continues to thrive (*The Wheatleyan* and *Stretch* magazines) and the school won two awards for best independent school website and best social media engagement!

The main drama production was a well-received and very amusing *Sherlock*, and a very high standard was achieved in the production of *The Musicians* for the National Theatre Connections competition, in both the school theatre and the Belgrade. A very successful version of *Sherlock* heralded the school's thirtieth successive appearance on the Edinburgh Fringe. Several concerts showcased musical talent, and the school further cemented its partnership with Orchestra da Camera, including weekend workshops.

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

A very memorable 'Back to the 50s' concert was staged by pupils as part of the Gold Arts Award, with the support of their teachers. Several of the school's best musicians continued to play in county youth orchestras outside school. The School Carol Service again occurred in Coventry Cathedral (combined with the Junior School), musical groups participated in the National Festival of Music for Youth and a Year 9 girl won five prizes at the Leamington Festival. There was an inaugural concert with King Henry VIII for the restored organ in our main hall, whilst we were also very grateful for the provision of a hand-built chamber organ for our Rehearsal Room. Both have resulted from a generous legacy, and seven pupils are now learning to play.

A wide range of educational and recreational visits allowed pupils to support their work in the classroom, and to flourish in new spheres of discovery. These included: curricular visits at home in many subjects; museums, theatres and art galleries; the Second Year residential week in Yorkshire; a History/DT/German joint visit to Berlin; French visits to the Opal Coast and Normandy; a Classics trip to Sicily; a Music tour to France; a ski trip to Serre Chevalier; boys' and girls' rugby, hockey and netball tours to South Africa; a Geography expedition to Iceland and field course to Wales; the annual Beth Shalom visits for the whole Third Year; CCF camps and Duke of Edinburgh expeditions.

## The community and charity

The school opens up its facilities for use by local state primary and senior schools and for other children's activities, often free of charge or below cost, and details of these and of partnership activities are given in an annex. Over 50 pupils have volunteered weekly in a range of care homes, charity shops and primary and special schools, whilst many others have participated in service activities as part of Duke of Edinburgh. Almost £28,000 was raised for local, national and international causes. The Music Department continues to perform well-received lunchtime concerts at St John's Church, and to take groups to care homes and local primary schools. Several hundred Year 5 local children have benefited from sports, STEM and Modern Languages days in school, whilst other outreach work has included music, science, design technology, textiles, art, ICT and language master classes in local schools.

As an International Cross of Nails school, we continue to develop our focus on peace and reconciliation (the 'mission' of the city of Coventry), both within and beyond our school community. Our link with Harrismith School in South Africa is strengthening, and we are participating in a link with communities in Serbia and Bosnia-Herzegovina. We have also identified new opportunities within our curriculum to foster the values of peace and reconciliation. Two Sixth Formers earned much praise for their eloquent proposal of the the International Space Station as Coventry's Nobel Peace Prize nomination (part of Rising, the new global peace forum).

The school is outward-looking as a community, eager to encourage a sense of social responsibility and care for others amongst our pupils.

#### **Building and Refurbishment**

A new Fifth Year Common Room has been provided through the imaginative conversion of a row of garages. Two more science laboratories have been refurbished (as part of a rolling programme). The theatre balcony has been refurbished. Repairs and upgrading have occurred to electric circuits, lighting, heating and roofs. New tarmac has been spread on the playground and Terrace, as well as new markings to enhance pedestrian-safety; the Turning Circle will be completed over October half-term. Decorating, re-carpeting and re-flooring have continued apace as part of our annual maintenance programme.

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

#### **BABLAKE JUNIOR SCHOOL AND PRE PREP**

Bablake Junior School and Pre Prep have had a successful year. Almost all of our pupils progressed from the Pre Prep to the Junior School and from the Junior School to the Senior School. Pupil academic success continues to be excellent with very good value added performance.

#### **Academic Programme and Performance**

Measurable academic performance was excellent last year. Pupils across the school made good, carefully monitored and assessed progress. Nine pupils won scholarships into the Senior School; six Academic, one for Art and two for Music. Nearly all of our Year 6 pupils were offered places in the Senior School although several chose to go to local grammar or other state schools for financial reasons. In Key Stage 2 SATS, approximately 80% of our pupils achieved academic levels 'Above those expected of pupils in their age group' in Maths, English and Science.

Throughout our teaching we seek to emphasise accessibility to all to ensure that learning is ambitious and maximised. All pupils are thoroughly assessed to ensure close analysis of their academic progress and appropriate target setting. Sophisticated tracking systems are in place in Maths, Science and English. Children are challenged and supported appropriately.

Specific Learning Support continues to very effectively support the children's learning. Individual needs are analysed and individual programmes (IEPs) established and followed. Appropriate computer programmes and software are integral to the ICT system and small groups of pupils have needs based lessons during the day. Individual support for pupils with very specific needs also takes place and we have learning support booster sessions in the holidays and after school.

In Year 6 pupils follow an innovative programme of study once they have completed their Senior School entrance exams in January. This gives them an enhanced breadth of educational experience and includes extensive drama, language studies, trips, sports opportunities and charity based enterprise activities. The production of Hagbane's Doom was a great success and the Year 3 and 4 Christmas shows joyous. Our emphasis on discrete Drama lessons taught by specialists is continuing to pay dividends – the pupils acting and general performance skills were very impressive and many members of the school excelled at the Coventry Festival of Speech and Drama.

The whole school Carol Service at Coventry Cathedral was a wonderful event this year. The Junior School choir sang beautifully and pupils and parents were left once again with very positive memories of this special occasion. Next Christmas we intend to hold the Carol Service in the afternoon so that the whole school might attend. Visits by the choir to several care homes and Walsgrave Hospital to sing carols to patients were lovely occasions and much appreciated by the audiences.

Junior School teaching continues to be a blend of both specialist and class teacher led. This sustains a balance between effective pastoral care and appropriate specialist knowledge and delivery. The nature of this balance continues to be a great success of the school, the children are happy and the results for all very pleasing. This year saw curriculum developments that followed the national situation. The new Maths is proving interesting, with age related expectations generally rising, whilst with English the new curriculum has seemingly reduced the overall expectations. The new Languages and RE Schemes of Work have gone well. In our training we are seeking to establish an ambitious working culture amongst staff and pupils.

Parents continue to be most supportive and our shared commitment and spirit of co-operation continues to allow us to benefit from a very powerful and positive synergy.

Our new Year 4 and 5 classes have been a success this year, ensuring more children moving up into Year 6 and then to the Senior School. Working closely with the Senior School has specifically meant more of the older pupils visiting the junior School to help with clubs, including maths and Chess.

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

At the Pre Prep best use continues to be made of opportunities and the opening up of the top floor has created some excellent space for Learning Support and an enhanced Library. This has also meant that we have been able to create a staffroom – much appreciated by all concerned!

Developments to the wider area surrounding the Pre Prep have brought challenges but generally the environment beyond the Pre Prep boundary has improved as much demolition has taken place. Pre Prep pupils are generally continuing to work above the nationally expected levels, measured through Key Stage 1 SATS in Year 2 and other regular assessments. Thorough assessment using PIPS and internal SATS helps to recognise individual pupil's needs and informs both the School Development Plan and staff training. Pre Prep pupils continue to visit the Bablake site for ICT, French, PE and swimming lessons and some of them do Art at the Junior School. The Pre Prep continues to make good use of the Bablake facilities for other extraordinary events like Christmas shows and sports days.

#### **Sports & Extra Curricular Activities**

Our commitment to general participation and the pursuit of excellence continues. All pupils are coached by experts in their fields and everyone gets the chance to represent the school in competitive sport. Pupils often remark upon the thrill of playing a match for the school.

The school provided thirty plus different extra-curricular opportunities in over forty sessions a week. These range from Maths Clubs to Martial Arts. In addition to this, popular homework sessions and Aftercare take place every day.

The girls enjoy taking part and competing with much success in their fixtures in netball, hockey, rounders, swimming and athletics. They won the vast majority of their games, with the Under 9s only losing one match and the Under 10s no matches all year.

The boys have also enjoyed much success, winning most of their fixtures. Every boy in the school had the opportunity to represent a team. The Under 11 Cricket team were runners-up in the county cricket competition and the footballers got through to the finals of the Coventry 4-a-side competition. The Under 10s lost one game all year. Win or lose, opposition coaches often remark approach their games and what a pleasure it is to play against us.

Cross country has been particularly successful again this year, with the teams sweeping all before them. We won most of the Coventry Schools Competitions. Over thirty schools usually take part. It is equally pleasing to note the many children who voluntarily turn out to train each Monday and Friday lunchtimes. Many of our younger pupils have the opportunity to represent the school at age groups 2 or 3 years above their chronological age. This prepares them for the challenges ahead and ensures our continued success in this area.

Orienteering has been a successful start-up this year with the teams finishing as winners in the Under 10 county competition.

Our group instrumental lessons in Year 4 have been very successful. Music has continued to play an important part in the life of the school – increasing numbers of pupils are taking individual instrumental lessons. Our half termly concerts are a highlight of the musical programme and everyone particularly enjoys the Summer outdoor concert. Small group opportunities continue for strings, recorder, percussion, woodwind and brass musicians. The choir flourishes and they sang beautifully at the Cathedral in the Carol Service at Christmas. The new Rock Band has been supported by donations from the Parents Association and we hope to see them flourish over the coming year.

Many pupils continue to enjoy their chess and the A and B teams enthusiastically participated in the Senior Schools Coventry B League, where they were runners-up in the B league, which is populated entirely by secondary school teams. Over 20 children have had the opportunity to represent the chess teams.

Report of the Charity Trustees (Governors' Report) (continued)

#### Year Ended 31 August 2016

At the Pre Prep a broad extra-curricular programme is enjoyed by the pupils and enthusiastically supported by the staff. Sports Day was again successfully held at Bablake and the Year 2 pupils swam each week in the summer term in the Bablake pool. The Christmas and Summer Concerts were very enjoyable.

All Junior School and Pre Prep pupils enjoyed a wide variety of cultural and educational visits. The trips to places of worship continue to enhance the RE curriculum. Older pupils also enjoyed residential trips, with Year 6 going to Calshot on the south coast, Year 5 to Bushcraft and Year 4 to Condover Hall.

#### The Community

Consideration for those less fortunate than ourselves is consistently emphasised through the school's caring ethos and more specifically in form time, in Assemblies and through the School Council. Pupils are encouraged to support charities both as part of the school and individually.

School wide endeavours raised significant funds for the RSPCA and we also supported the British Legion, Sports Relief, Children in Need, Comic Relief, Macmillan and the NSPCC.

Our musicians performed at St John's Church as part of Bablake School's community programme and the choir sang at local care homes and the hospital.

A large number of local organisations continue to use school facilities such as the swimming pool and theatre. We hosted a rugby day for Year 5 children from across Coventry earlier this year and the Coventry Schools Cross Country Competitions. Many pupils play in fixtures with local primary schools and pupils are encouraged to take part in community activities through sport, Cubs, Brownies and other out of school clubs. Their achievements and participation in these respects are all celebrated in Assemblies. Everyone is invited to the Bablake Christmas Fayre.

#### **Building and Refurbishment**

The third floor has been opened up at the Pre Prep to allow more space for Learning Support and the Library. A new Pre Prep staff room has been created. Over the summer the Year 2 cloak room and toilets were refurbished.

At the Junior School the boys changing room has been extended and the staff room relocated. New rooms for ICT and Art are being built. There has also been a meeting room created and a new staff changing room.

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

#### KING HENRY VIII SENIOR SCHOOL

## **Academic performance**

The academic Year 2015/16 was again very successful at both GCSE and A level. Significantly, the Value Added measures (MidYis) which the school uses at the GCSE stage and ALIS (the A level equivalent) continue to indicate a very strong and consistent performance across all subjects. This reinforces the view that the school continues to provide excellent "value for money".

A Level - 110 students were entered and there was a 99% pass rate across all subjects. 47% of all grades were at A\*/A grade and 75 % of all grades were at A\*/A/B level. This represents an improvement on last year. Over 80% of students gained places at their first choice of University and over half were accepted into Russell Group universities. The 3 year rolling average for the period 2013-15 shows an A\*/A figure of 46 % and maintains a consistently high level of performance in this measure.

GCSE - There were 117 candidates and 98% achieved at least 5 grades at A\*-C including English and Maths. Overall, % of grades were at A or A\*, and the 3 year rolling average for the period 2013-15 is 61%.

#### **Sporting & Extra Curricular Activities**

Over the period the school has continued to offer a very broad and extensive range of activities both within the lunch-hour and after school. There is a healthy mix of the intellectual, the philosophical, the creative, the dramatic, the sporting and the musical. All of the activities are "free" to pupils so that the fee which is charged to parents does give all students access to a very rich and lively provision.

At weekends over 25% of the school population is involved with some school-based activity, in many cases a part of the Outdoor Education Programme. This continues to develop and provides some wonderful challenges for students, with the Duke of Edinburgh Award being just one component. 80% of last year's Year 10 joined the scheme. A key aim of the School is to provide an all round education that values opportunities for development both inside and outside the classroom and this has provided for an increase in the level of participation amongst those few who do not take advantage of what is offered. The school has been successful in both reducing the numbers of non-participants and in preventing a small but significant number from over-committing to extra-curricular activities.

Drama, art, dance and music are all very successful and the centre-pieces of the year often relate to performances, shows, exhibitions and concerts. In November the Music and Drama Departments staged a professional and powerful production of The Great Gatsby. The Drama and Music Departments produced another major production for the lower school in the summer term with The Lion King. The annual Dance Show again played to audiences over two nights. There was another excellent Art and Design Technology Exhibition in June which showcased the work of our A level and GCSE students, including those taking GCSE Photography.

Sport continues to flourish at all levels and the House system acts as an excellent vehicle through which older students can help to organise and encourage activities for the younger member of the School. The major sports all have an extensive inter-school programme. Of particular note during this last year has been the variety of individual sports in which our pupils have involvement. This has included national honours for pupils in swimming, orienteering, motorsport, horse riding, and ice hockey.

The School Robotics Club, Young Enterprise Team, Young Engineers, continue to form a strong part of our broader extra curricular provision.

Trips and visits continue both locally and further afield. The objective is to provide opportunities which are genuinely educational but which remain within the financial grasp of most parents. Year 7 all attended an induction week at Ilam Hall, Derbyshire, taking part in team and confidence building outward bounds activities. Further afield, the senior girls netball and hockey teams toured Canada in

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

the Summer. There was also an 'Eco-challenge' to South Africa where pupils were involved in ecological projects. Language and culture trip also took place within Europe. Many other opportunities outside the classroom were made available, including day trips by many departments and the usual Geography and Biology Field trips.

#### The Community

The School takes seriously its role within the community including establishing links with state schools. We make our facilities available to local Junior Schools, and many schools now use our swimming pool and other sporting facilities on a regular basis at minimal cost. The school extends an invitation to potential Oxbridge candidates from local schools to attend a Biennial presentation from Oxbridge staff. In addition the school provided help to students from a local state school with Oxbridge interview practice (working alongside KHVIII students). The School has many children within the authority attending the summer activities camps. Students from local authority schools also enrol within the Duke of Edinburgh Award Scheme using King Henry's as an operating authority and taking part in our expeditions. We continued our inter-school 'Olympics' competition for local authority junior schools who compete against each other using our facilities in various sports, including swimming. We also continue to run a Primary Schools Orchestral and Choral Day which was attended by over 200 children from local schools.

Numerous fund-raising activities have taken place which has raised over £20,000 for various local, national and international charities. The focus for some of the fund-raising is the form group; however each of the four school Houses has its own good cause and other events take place at a whole school level with staff also playing their part.

Several teachers also get involved in partnership events to provide the opportunities to state school pupils such as the teaching of A level Further Maths through a scheme operated by Warwick University and Maths Masterclasses on Saturdays

#### **Building & Refurbishment**

During the year the main school building has received significant investment to repair roofing, refurbish the ageing brickwork, pointing and other aspects of the building fabric. Various upgrades have taken place to the electrical and heating systems and fire detection. A new Science Prep Room has been fitted, and toilets have been refurbished.

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

#### KING HENRY VIII PREPARATORY SCHOOL

#### **Academic Performance 2015-16**

#### Key Stage 1

Children in Year 2 were teacher assessed in writing but used the National Statutory Assessment Tests (SATS) for reading and mathematics – there was no National test for writing. SATs provide a result in terms of a scaled score. A child operating at an age appropriate level would score 100.

#### Results were:

Subject	% below scaled score of 100	% scaled score of 100 and above	% achieving full marks and top scaled score	
Reading	12.5%	87.5%	4.7%	
Mathematics 19%		81%	7.8%	

#### Writing results

National Curriculum 2014 removed 'levels' however since KHPS has not yet transitioned into describing pupil attainment in terms of 'age related expectations' (ARE), the old levels, with which staff and parents are familiar, were used. In this system a 2B is the expected typical attainment at the end of KS1.

Subject	% below 2B	% 2B and above	% 2A and above	% L3 and above
Writing	17%	83%	62.5%	45%

#### **Key Stage 2**

At the end of Key Stage 2, children took KS2 SATs in Reading, Spelling, Grammar & Punctuation (EGPS) and Mathematics. Similarly to the KS1 tests, children were awarded a scaled score with 100 representing the expected standard. The results then were described as 'at the expected standard' or 'not at the expected standard'.

KS2 SAT results were as follows:

		Reading	EGPS	Mathematics	Combined
KHPS	% at or above the expected standard	91%	89% 1 absent pupil (91% potential)	88%	81%
	Average Scaled score	107.8	107.7	106.3	107.3
Coventry	% at or above the expected standard	60%	74%	67%	49%
	Average Scaled score	101.2	104.1	102	102.6
National	% at or above the expected standard	66%	72%	70%	53%
	Average Scaled score	102	104	103	103

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

#### **Year 6 Pupil Destinations**

The vast majority of KHPS pupils transferred to King Henry's Senior School.

The destinations of children transferring to a different school were:

Bablake School – 3 Pupils (2 out of the 3 pupils have older siblings already at Bablake)

Arnold Lodge – 2 pupils (lower attaining pupils not offered a place at KHS)

Bloxham School – 1 pupil (lower attaining pupil)

King's High School – 1 pupil – family selecting single sex education

Lawrence Sheriff School – 2 pupils – high attaining pupils – families choosing a free grammar school place

Alcester Grammar School – 1 pupils – free place chosen

Stratford Grammar - 1 pupil - free place chosen - pupil previously in receipt of a support bursary

Colombo International Sri Lanka – 1 pupil – family relocation

#### Music

2016-17 was another successful year of music making at KHPS. Parents and children alike value the way in which music can broaden and enhance the educational life of our pupils. Curriculum music was taught by two subject specialists – all the way from Nursery through to Year 6. A broad range of skills are taught in classroom music, from singing and music appreciation through to composition and historical knowledge.

#### Instrumental

Learning an individual musical instrument continues to be a popular choice for many of our pupils. Nearly 200 children had individual tuition during 2016-17, with many of them taking exams through various examining boards: ABRSM (Associated Board of the Royal Schools of Music), Trinity Classical, RGT Acoustic, Trinity Rock and Pop, Rock School Electric. This year around 40 pupils achieved grades 1-5 in ABRSM exams at the school's special visits alone, and another 50+ took exams externally, following the various other syllabuses.

#### **Curriculum-enhancing activities**

Once again our many curriculum-enhancing music groups gave those children learning an instrument the chance to improve their skills and play with their peers. Groups running during 2016-17 were: Jazz Band, Wind Band, Clarinet Choir, Flute Choir, Percussion Ensemble, Orchestra, Rock Band, Guitar Ensemble, Brass Group, String Orchestra and Advanced String Group. In addition to this we have 5 choirs at KHPS: Year 2 Choir, Year 3 Choir, Year 4 Choir, King Hal's Choir (Year 5&6) and our Chamber Choir (known as 'SS-JAM'). Many of these clubs are run by our own music staff and others make use of the expertise of our team of peripatetic music staff.

#### **Events**

Our musical year at KHPS is marked out by various large-scale musical events. This year we held the following: School Harvest Festival (October); the School Carol Service held at Coventry Cathedral (December); Stars in Their Eyes Talent Show (March); six informal Friday afternoon concerts (held throughout the year at both Hales and Swallows sites); The Spring Concert for Year 3 - 6 (April); Prizegiving Ceremonies at both sites (June/July).

#### **Dramatic performance**

Dramatic performances also continue to thrive at KHPS. Each year group takes on a performance during the year meaning that every child at KHPS performs in 7 large scale musical productions

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

during their time at the school. All of these are well attended by parents and the standard continues to grow and improve. The following took place in 2016-17: Year 2 Christmas Show (Children of the World - December), Year 5 Production (The Tempest - December), Year 1 Production (Rise and Shine - February), Reception Production (The Lonely Dragon - March), Year 4 Production (A Sensory Journey through India - March), Year 3 Production (Do You Remember the First Time? - May), Year 6 Production (Beauty and the Beast - June).

#### **Scholarships**

Along with the breadth of musical ability at KHPS it is also very pleasing for us to be able to demonstrate musical excellence in the shape of our music scholars. This year the School was very pleased to gain (for the fourth year running) three 11+ Music Scholarships to the Senior School in 2016.

#### Community

Once again the KHPS music department went out-and-about to engage in the community. Our choir performed at the University Hospital in December to raise money for its Christmas charity; we took part in the Coventry and Warwickshire Youth Orchestra Primary Schools Choir Concert at the Butterworth Hall in May; and we took a group of children to Wembley Arena to take part in 'Voice in a Million' with thousands of other children in January. All these events give our musicians the chance to see what other young people can achieve and serves as both motivation and inspiration for them in their music studies.

#### Speech and Acting

Our LAMDA (London Academy of Music and Dramatic Arts) pupils have continued to excel this year, with more pupils than ever taking external examinations in Speech, Drama and Acting during June. Our pass rate for these exams was 100% and the percentage of pupils attaining the very highest 'distinction' grade this year was our best ever result - over 90%.

#### **Sport**

Sport at KHPS is a highly valued subject to staff, pupils and parents. We have continued to build on the good work of the previous year whilst still looking for opportunities to develop and enrich our provision.

The curriculum sport lessons were taught by a total of 19 teachers: specialist and classroom teachers. The children's skills have been developed in 3 distinct areas: PE (gymnastics, dance and athletics), Swimming and Games. The boys develop their skills and match play in Rugby, Football and Cricket. Basketball has been added as an extra-curricular activity to enrich the experience for boys in Year 5 & 6. The girls learn Hockey, Netball, Rounders and Tennis in their curriculum games lessons.

Virtually every week of the school year there have been competitive opportunities for some children at KHPS to take part in. We have tried to ensure that all children from Year 3 upwards had the chance to play in an inter school match. We have travelled far and wide, across the West Midlands and beyond, to compete against other Prep schools and some state primary schools in netball, rugby, football, rounders, cricket, swimming and cross country and have even played our first inter school tennis matches this year. We have again been able to field teams for the IAPS netball and swimming events and ESSA relays. Additionally, we have entered some new events and started playing basketball more frequently with the option to join a league next year. We were able to field teams for the Coventry Schools' 7 a side football matches and for the first time in a few years we entered the Lord Tavener's

House sports events have included Sports Day's for all children from Nursery to Year 6, a Swimming Gala for all children in Year 4 - 6, netball, rugby, football matches for children in Year 3 - 6.

Report of the Charity Trustees (Governors' Report) (continued)

#### Year Ended 31 August 2016

Our extra-curricular provision has offered many activities for our Gifted & Talented children (netball, rugby, football, cricket, rounders, swimming, cross country) as well as for children who need to develop skills further (basketball, swimming, netball, multi sports, cricket). This programme is also supported by a number of coaches from external agencies who offer tennis coaching, football and karate.

#### **Extra-Curricular Activities**

The aim of the extra-curricular programme is to provide a range of activities that cater for all of the children no matter what their interest. These activities include sports, music, arts and technical based clubs. The purpose being to enrich a child's all round education whilst at King Henry's.

At present there are 31different extra-curricular clubs on offer at Swallows and 49 on the Hales Campus. These include curriculum based, sports, music and clubs which are of general interest. In total, across both sites there are 10 clubs whereby pupils are pre-selected, the rest are open to all.

These clubs are provided by school staff, who offer clubs in their own specialism or particular field of interest. A particular feature of this is that it not only provides a stimulating, fun activity, but also further develops the pastoral bond between teachers and pupils.

There are 12 other clubs delivered by external providers. All with years of knowledge and experience in their field. These include cookery, karate, chess and LAMDA.

The vegetable and fruit gardens planted by the children were impressive and the School's wish to develop its eco-friendly reputation continued to promote recycling and monitoring of waste. In June, the whole school came together at Swallows to take part in a 'Go Green Day', where everybody wore something green, took part in a range of sports activities (with every group including children from Reception to Year 6) and at lunch time had a 'litter free' picnic.

In addition, every pupil took part in a range of trips to support their learning including trips to Umberslade Farm, Birmingham Rep, Warwick Arts Centre, Bletchley Park, Leicester Museum, St John's Museum, Kingsbury Water Park, Sulgrave Manor, the Priory Undercroft and Coventry Cathedral. Pupils in Year 3-6 take part in overnight residential visits as the school wishes to build children's independence and self-reliance, as well as providing them with wonderful childhood experiences.

## Supporting pupils' learning

Every year KHPS pupils have a wide range of day and residential visits and visitors to support and extend their learning.

Nursery children learned about 'People who help us' through visits from parents and contacts in different professions, like dentists. Visits to a farm and a butterfly farm helped Nursery and Reception children learn more about animal life.

Children across the school develop a love of, and an interest in, history through many trips including being Tudors at Sulgrave Manor and learning about the Romans at Hadrian's Wall; the Victorians at St John's Museum, Warwick and The Black Country Museum; the Egyptians at Leicester Museum and life in a castle at Kenilworth. Science and geography topics were developed through a residential field trip to Shropshire, a chemistry demonstration, a planetarium presentation, the opportunity to handle animals from tropical rainforest areas, setting up circuits in a Lego city, a forensic science morning at the Senior School, a trip to the zoo and a farm visit. There was a soldier all dressed up in military uniform for the Year 6 world war day which also included children going to the Senior school to see how the bombing during World War II impacted the children in the Senior school.

Report of the Charity Trustees (Governors' Report) (continued)

#### Year Ended 31 August 2016

Other cultures were experienced by Y4 pupils through learning Indian dance followed by a sumptuous Indian lunch provided by very willing parents. Pupils in Year 5 learned more about how to live and work together during a residential field trip to Eden Park in Cornwall. Parents were invited to a French café was run by Y6 pupils.

Year 1 pupils visited Kingsbury Water Park and Year 2 pupils also went to Compton Verney. In addition to their own performances pupils from Nursery to Year 3 all went to see an age appropriate professional theatrical production. Year 6 ended their magical time at KHPS with a visit to Harry Potter World!

There were many whole school activities, including the 90<sup>th</sup> birthday celebrations for Queen Elizabeth II and the Rio Week in the penultimate week of term when all the children were engaged in a variety of activities linked to the Olympics which were to be held in Brazil. Unfortunately Sports Day had to be cancelled due to the weather but the Swimming Gala provided the physical activity during Rio week.

#### **Site Development**

#### **Swallows**

- School hall redecorated including resealing of wooden floor and repainting
- New blinds fitted in the main school main
- Roof lining replaced on the main school hall
- Exterior lighting replaced and upgraded
- Year 3 corridor refurbished including an enlarged cloakroom area
- Kitchen server hatches lowered
- New library created
- Relocation of home reading scheme books
- Leadership office and new meeting room created through rearrangement of existing rooms and furniture
- Centralisation of all stationery to improve financial efficiency

#### **Hales**

- · Front and rear doors replaced
- Front and rear stairwells redecorated
- Two classrooms refurbished
- Office space created for Deputy Head, Finance team and sports department through rearrangement of existing rooms and furniture
- Centralisation of all stationery to improve financial efficiency

#### Links with the Local Community and Service to others

During the year 2015-2016 pupils and staff raised a total of £ 2273.82 for charity. The school council, made up of pupils from Years 4-6, decided on the charities to support and chose a variety of national and international causes. These included CORD, The Hunger Project UK, Save the Children and the RNIB.

The Salvation Army were delighted to receive produce donated by pupils and their families for the Harvest Festival to be distributed locally at their food bank.

We took part in the Poppy Appeal and children donated pocket money and proudly wore a poppy.

Our school facilities continue to be used by external club providers covering a range of activities such as Coventry Sky Blues football, France Dance, chess, LAMDA, KidKick, Bayleaf Cookery school, Photography club and swimming. The Holiday Club provision continues to be popular and over subscribed. This provision is for any children regardless of what school they attend.

Report of the Charity Trustees (Governors' Report) (continued)

#### Year Ended 31 August 2016

We welcomed other local schools to an Orchestral Day, Netball tournament and Swimming galas. Of particular success was the Art exhibition. Two local state primary schools provided pupils' art work and they used our minibus service to visit the exhibition.

A group of gifted and talented pupils spent the day at Coventry Cathedral for the relaunch of the International Cross of Nails schools. KHPS is a member along with several other local primaries. Pupils worked together on projects around the subject of reconciliation.

The Nursery were visited by members of the local community such as a radiographer, police dog handlers and a dentist.

The Police were present at our Summer Fair and had a squad car for the children to sit in along with various items of clothing to try on.

We continue to welcome King Henry's Senior School sixth formers as volunteers on a Wednesday afternoon as well as some from Bablake. Their help under guidance of the class teachers is invaluable. We also employ a small number of Sixth formers to assist with Holiday Clubs, Homework Club and After Care.

Finally the school choir recently visited Austria for a 6 day trip of performances and sight-seeing. One of the performances was to patients in a rehabilitation/respite hospital as well as performances to the general public in two local parks.

Report of the Charity Trustees (Governors' Report) (continued)

Year Ended 31 August 2016

#### **Governors' Responsibilities for the Financial Statements**

The law applicable to charities in England and Wales requires the Coventry School Foundation Governors as the Charity Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Governors should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements:
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Governors are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, applicable law and the Trust Deed. They are also responsible for safeguarding the assets of the Charity and its subsidiaries and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Finance & General Purposes Committee on behalf of the Board of Governors on 9 December 2016.

Mrs J McNaney Chairman of Governors Coventry School Foundation

# Independent Auditors' Report to the Governors of Coventry School Foundation Year Ended 31 August 2016

We have audited the financial statements of Coventry Schools Foundation for the year ended 31 August 2016 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charity's governors, as a body, in accordance with Section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on pages 4 and 5, the trustees are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

# Independent Auditors' Report to the Trustees of Coventry School Foundation (continued)

#### Year Ended 31 August 2016

#### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 August 2016, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Haines Watts Birmingham LLP Chartered Accountants & Statutory Auditor Sterling House 71 Francis Road Edgbaston Birmingham B16 8SP

Haines Watts Birmingham LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.